



Lake Huron Area Council Boy Scouts of America



To: All Summer Camp Unit Leaders
From: Marty Hill, LHAC Camping Chair
Brad Murray, LHAC Camping Director
RE: State of MI Registry Clearance - Summer Camp 2012
Date: January 2, 2012

Please be reminded that the State of Michigan's Administrative Rule for resident camps remains in effect for Summer Camp 2012. This rule requires all adults (21 and older) that are on camp property to go through a Central Registry Clearance with the Department of Human Services of Michigan (DHS). Although the rule states that this pertains to "staff", the State defines "staff" as either a paid employee OR a volunteer who has responsibility for the direct care or supervision of campers or who has unsupervised contact with campers. The State of Michigan requires us to document that EVERY individual aged 21 and older on camp property be cleared by the Central Registry / State of Michigan.

If you are 21+ years of age and plan to attend or visit Camp Rotary or Paul Bunyan Scout Reservation this summer, a letter from the State of Michigan stating you have been cleared by the Central Registry must be on file in the camp office. You will need to submit a Department of Human Services (DHS) Form 194 to your local DHS office which requests DHS to provide you with a Central Registry Clearance on yourself; this is a one time clearance at no cost to the person asking for the clearance. The State says there is a 10 day turn-around for clearance requests, however, I would strongly recommend that you get all adults cleared ASAP. Upon approval, the person seeking a clearance will receive a form letter, DHS 1910, from the State of Michigan showing that you have been cleared. You should keep a copy for your records and a copy needs to be turned in at camp upon your arrival at camp. This rule applies to anyone 21+ years of age who wishes access to camp; you will not be allowed on camp property without Central Registry Clearance this summer. DHS Form 194 is available on the LHAC website, Council Service Center, or the State of Michigan website. For non-Michigan residents, please visit the State website for instructions to get your clearance. To ensure that your troop family & friends who will be visiting you this summer do not get turned away, please notify your troop families of this new State of Michigan rule.

We would like to thank our 2011 Summer Camp units for "being prepared" with their Registry Clearance forms. Central Registry clearance is needed only one time for those over 21 years old so for those of you who were cleared previously, a copy of your letter of clearance is still valid for Summer Camp 2012.

We are looking forward to your arrival for Summer Camp 2012; please do not hesitate to contact us if you have any questions or concerns.

Prepared. For Life.

