



Term: _____

ANNUAL MEMORANDUM OF UNDERSTANDING

The _____ organization has read and understands the following conditions for participation in the curriculum-based program operated and maintained by Learning for Life, a District of Columbia nonprofit corporation ("Learning for Life"), and desires to enter into this agreement regarding its participation in the curriculum-based program. The responsibilities of the organization administration include:

1. Conduct criminal background checks on all participating adults.
2. Indicate which of the following grades and the approximate number of students that will participate:

	Elementary								7th & 8th Grades	9th – 14th Grades	Special Needs
	Pre-K	K	1	2	3	4	5	6			
Total Youth	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____
Males	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____
Females	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____

3. Provide program and administrative costs for _____ (estimated number) of students participating in Learning for Life.
4. Participating adults must attend program orientation.
5. Ensure that youth receive incentive achievement recognitions for the completion of classroom themes.
6. Participate in at least one evaluation with the Learning for Life representative each year.

This Annual Memorandum of Understanding shall remain in effect for current term. Either organization may discontinue the program at any time upon written notice to the other organization and the participating administration hereby agrees that no Learning for Life program materials will be used after the program is discontinued.

Date: _____

By: _____
Signature of Organization Head

Please Print Organization Head's Name

By: _____
Signature of Learning for Life Representative

Please Print Learning for Life Representative's Name

KEY CONTACT PERSON

Name: _____ Title: _____

Address: _____ City: _____ State: _____ Zip: _____

Telephone #: _____ E-Mail: _____